

ROCKY MOUNTAIN DISTRICT CONVENTION

MAY 29-30, 2025

DENVER MARRIOTT SOUTH PARK MEADOWS - LONE TREE, CO

EXHIBITOR GUIDELINES AND INFORMATION

We are pleased that you've chosen to exhibit during the 53rd Rocky Mountain District Convention. We pray that this event helps you and your organization bring awareness to our convention attendees. Below is a listing of guidelines and general information pertaining to exhibiting at this year's convention. If there are any specific questions, please feel free to contact the District office at 303-695-8001.

- Exhibitor set up may begin Thursday, May 29th at 7:00 a.m. Please have your set up completed no later than 9:00 a.m. as delegate check-in begins at 9:00 a.m.
- All tables are approximately 6' long X 30" deep. The hotel will provide generic table skirting but you are welcome to use your own. A chair for exhibitors will also be provided.
- Please be considerate of neighbor exhibitors with respect to audio/visual equipment, banners, posters, easels and other signage to not block viewing or creating a disruption. Accommodations may be made the morning of set up if these arise, however this is dependent on overall space.
- If you bring valuable material/wares for your space, you are responsible for the care and custody of these items during off convention times. The hotel nor the convention will take responsibility for stolen or damages items. This is a public hotel so take discretion where appropriate.
- Complimentary parking is provided at the hotel.
- If you plan to ship any material/wares for exhibition, applicable fees for receiving such material will be the responsibility of the exhibitor. If other arrangements need to be made, please contact the District office.
- The convention does not provide cords, cables, string/ropes, etc; any materials for set up are the responsibility.
- Overall space is limited so if you indicated a need for electrical supply at registration, we will do our best to accommodate everyone with such a request.
- You may make lodging reservations at the Marriott by using the same link on the convention webpage and take advantage of the room rate for the convention.

See you in May!