



# 2021 Clergy Emeritus Lodging Expense Form

† Pastors Conference  
October 20th - October 22nd

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City / State / Zip

(      )  
\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Report Date Submitted

**Please Mail Form and Receipts to:**  
Rocky Mountain District Office  
Attention: Marla Gregory  
88 Inverness Circle East  
A-210  
Englewood, CO 80112

**OR**

**For Digital Submissions, email form  
and scanned receipts to:**  
marla.gregory@rm.lcms.org

2021 Pastors Conference								
Emeritus Lodging								
Event Date								Total
Lodging Expenses (Room, Taxes, Fees)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance Due:								\$ -

Emeritus are eligible for reimbursement of lodging expense only, reimbursed per Bylaw 5.01.C.3. Travel expense forms must be signed. Reimbursement may be delayed or denied for not providing receipts. Please include accompanying receipts with expenses where applicable.

\_\_\_\_\_  
Traveler's Signature

\_\_\_\_\_  
Date

INTERNAL DISTRICT USE ONLY - DISTRIBUTION		
ACCOUNT	DESCRIPTION	AMOUNT